

CITY OF KINGS MOUNTAIN

2020 -2021 Downtown Awning Grant Program

Maximum Grant Amount: \$2,000.00

Minimum match ratio: 1:1

PROGRAM SUMMARY

The City of Kings Mountain, with the support of the Kings Mountain Main Street Program, has established a Downtown Awning Grant Program to provide financial assistance to downtown businesses/property owners, located within the established Downtown District, for the purpose of installing new awnings on the exterior of their buildings.

FUNDING AND ADMINISTRATION

Funding for Downtown Awning Grants will come from the General Fund of the City of Kings Mountain. The administration of the Downtown Awning Grant Program is carried out by the Main Street Department, in accordance to the procedures and guidelines outlined in this document. The administration and operation of the Grant Program shall conform to all federal, state and local codes.

PROGAM GUIDELINES & ELIGIBILITY

1. Awning grants will be offered on an ongoing basis each fiscal year (July 1st to June 30th) until all funding has been expended for that year.
2. Grants are available for up to 50% of the total cost of the improvement project and therefore must be matched at a ratio of 1:1.
3. One awning grant per business/property owner per visible façade is allowed within a three year period.
4. A tenant must have the property owner's signed approval of the proposed awning.
5. An awning grant may only be approved for a property that is located within the defined Downtown District.
6. All applications will be reviewed by the Kings Mountain Main Street Coordinator with assistance and input from the Design Review Committee for design approval.

7. The applicant will be reimbursed for the amount of the grant award only upon completion of the project, confirmation that the finished project complies with the pre-approved plans, and submission of paid invoices and /or cancelled checks.

APPROVAL CRITERIA

Applicant must submit the attached Awning Grant Application Form, along with two cost estimates, photos of the current façade and design sketches. **Incomplete applications will not be accepted.** Proposed improvements that do not comply with the Guidelines will not be eligible for grant funding.

APPLICATION PROCESS & TIMELINE

1. Please complete the attached form and return it to the Main Street Coordinator at 101 W. Gold Street Kings Mountain NC 28086 or email to Christy.adkins@cityofkm.com.
2. The application will be reviewed within one week of receipt and applicant will be notified of grant award within 2 weeks.
3. Installation of the awnings may begin at any time after receiving official grant award notification and design approval.
4. Upon completion of the project, the business owner/property owner shall submit paid invoices and copies of cancelled checks for the completed work. The Main Street Coordinator and members of the Design Review Committee will then perform an inspection to determine that the work was completed in accordance with the original grant application and cost estimates.
5. Upon a satisfactory inspection, the Main Street Coordinator will submit an approved reimbursement request to the City of Kings Mountain.
6. Reimbursement will be processed within 2-4 weeks.

PLEASE NOTE: The amount of the grant fund reimbursement shall be up to 50% of the total paid for a maximum of \$2,000.

April 5, 2021

2020 – 2021 Downtown Kings Mountain Awning Grant Application

Name of Applicant: _____

_____ Building Owner

_____ Tenant

Property Address: _____

Date of previous grant for this property: _____

Type of Previous grant: _____

Contact Phone Number: _____

Contact Email: _____

Description of project include types of materials to be used, dimensions of the proposed awning, color palette, and method of attaching awning to the building.

Estimated Cost of Improvements: _____

____ PLEASE ATTACH TWO DETAILED ESTIMATES TO THIS APPLICATION.

____ PLEASE ATTACH TWO DIFFERENT ANGLE PHOTOS OF THE CURRENT FAÇADE.

____ IF APPLICANT IS TENANT, PROPERTY OWNER SIGNATURE REQUIRED.

Owner: _____

Date: _____

I have read and understand the attached guidelines. I also understand that this is a matching grant program and that money is granted on a reimbursement basis. Following completion of work and all paid invoices and cancelled checks must be submitted for reimbursement.

I UNDERSTAND THAT FORMAL APPROVAL MUST BE RECEIVED BEFORE WORK IS BEGUN.

I HAVE RECEIVED A COPY OF THE GUIDELINES FOR AN AWNING GRANT AND AGREE TO COMPLY.

Applicant Signature _____

Date: _____

Applicant Signature _____

Date: _____

Notary signature, date and seal: _____

Date: _____